

B. LEARNING PLAN REQUIREMENT

The development, implementation, evaluation and documentation of a learning plan are required steps in the Continuing Competence Program. Once you have completed your self-assessment and have identified your learning needs, you will need to plan and implement activities to meet your learning objectives. You are required to work on at least one learning objective per year. The program does not mandate a certain number of activities or assign a value to one activity over the other. The activities you engage in will depend on your learning objective.

5. Did you develop a learning plan? (Check (✓) which applies)
a) yes b) no
6. What tool did you use for your learning plan? (Check (✓) all that apply)
- a) I used the learning plan in the CRPNM Continuing Competence Package
b) I used a tool developed by my workplace
c) I used a tool I developed myself
d) I referred to the learning plan I developed last year and built on it
e) Other (must specify) _____
7. How many learning objectives did you work on this year? (Check (✓) the **ONE** that applies)
- a) 1-3 b) 4-6 c) 6+
8. The CRPNM self-assessment tool identifies seven areas of psychiatric nursing competence based on CRPNM approved *Standards* and *Competencies* documents. Check (✓) the area(s) that relate to your learning objective(s).
- a) Communication and Therapeutic Relationships e) Leadership and Collaboration
b) Assessment f) Mental Health Promotion & Community Development
c) Planning and Intervention g) Legal Issues and Professional Practice
d) Evaluation h) Other (must specify) _____
9. Did you implement a learning plan? (Check (✓) which applies)
a) yes b) no
10. What types of learning activities did you engage in? (Check (✓) all that apply)
- a) Self-directed (e.g. journals, books, internet search, video tapes)
b) Activities outside of work (e.g. workshops, courses, seminars, conferences)
c) Activities at work (e.g. in-services, peer consultation, on the job learning)
d) Other (must specify) _____

11. Did you evaluate your learning plan? (Check (✓) which applies)
a) yes b) no

12. Reflect on the continuing competence activities you engaged in and give examples of how your practice was improved by this learning. You may include unanticipated learning opportunities. Evaluation of all types of learning is an important part of your learning plan.

(Please see the instruction sheet for examples to assist you in answering this question)

13. If you encountered any barriers to achieving your learning objectives, please describe those barriers and actions you took to address them.

C. PROFESSIONAL PORTFOLIO REQUIREMENT

The Continuing Competence Program requires that you keep a record of your self-assessment, your learning plan and your continuing competence activities in a portfolio. The documents kept in your portfolio are evidence or representations of how you are maintaining your competence.

14. Do you maintain a professional portfolio? (Check (✓) which applies)
a) yes b) no

15. What documentation do you keep in your professional portfolio? (Check (✓) all that apply)

- a) Annual self assessment d) Learning plan g) Record of learning activities
b) Résumé/Curriculum Vitae e) Certificates h) Letters of recommendation
c) Performance evaluation f) Other (please specify) _____

CONTINUING COMPETENCE PROGRAM

16. You were provided a package to assist you in understanding the requirements of the CRPNM Continuing Competence Program. Please comment on the helpfulness of the package using the following scale.

(1) helpful (2) somewhat helpful (3) not at all helpful (4) did not use

| | | | | |
|---|---|---|---|---|
| a) Information about the “Renewal Requirements” | 1 | 2 | 3 | 4 |
| b) “You Need to Know” sheet | 1 | 2 | 3 | 4 |
| c) “Self-Assessment Worksheet”—sample | 1 | 2 | 3 | 4 |
| d) “Self-Assessment Worksheets” | 1 | 2 | 3 | 4 |
| e) “Competency Examples” | 1 | 2 | 3 | 4 |
| f) “Learning Plan”—instructions | 1 | 2 | 3 | 4 |
| h) “Learning Plan”— sample | 1 | 2 | 3 | 4 |
| i) “Your Portfolio”—instructions | 1 | 2 | 3 | 4 |

* The CRPNM Continuing Competence Package is available at www.crpnm.mb.ca

17. Rate the helpfulness of each step in the CRPNM Continuing Competence Program in maintaining your competence as a Registered Psychiatric Nurse.

(1) helpful (2) somewhat helpful (3) not at all helpful

| | | | |
|---|---|---|---|
| a) Experience gained from hours of practice | 1 | 2 | 3 |
| b) Completing your self-assessment | 1 | 2 | 3 |
| c) Developing your learning plan | 1 | 2 | 3 |
| d) Implementing your learning plan | 1 | 2 | 3 |
| e) Engaging in learning activities | 1 | 2 | 3 |
| f) Evaluating your learning plan | 1 | 2 | 3 |
| g) Maintaining a professional portfolio | 1 | 2 | 3 |

18. Please tell us how we can improve the CRPNM Continuing Competence Program.

Thank-you.