



**COLLEGE OF REGISTERED PSYCHIATRIC NURSES OF MANITOBA**

**TITLE:** Maintaining Hours of Practice through Volunteer Activities

**Policy #**

**Date in Effect:** March 21, 2015

**Date approved:** March 21, 2015

**Date reviewed:** October 17, 2019

**Policy Type:** Board- Registration

**Subtype:**

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**POLICY:** A minimum of 1400 hours of practice in the immediately preceding five year period is required to maintain eligibility for registration as a Registered Psychiatric Nurse.

Volunteer activities may be approved as practice hours if the member is on the Practising register and can demonstrate that the position is consistent with the definition of the practice of psychiatric nursing in *The Registered Psychiatric Nurses Act* (the "Act").

The determination of volunteer activities that constitute Registered Psychiatric Nursing Practice rests with the College.

**APPLICATION OF POLICY:**

- 1.0 Volunteer hours will be reviewed and approved on an individual basis.
- 2.0 To make the determination of whether hours spent in volunteer activities will be approved, the Executive Director will assess:
  - 2.1 A description of the terms, responsibilities and conditions of the volunteer position;
  - 2.2 A record of hours spent by the individual in the position;
  - 2.3 A position description;
  - 2.4 Evidence that the position requires or benefits from psychiatric knowledge, skill and judgement;
  - 2.5 Where applicable, a copy of the contract/position description agreed to by the volunteer agency and RPN; and
  - 2.6 Where applicable, the contact name and agency contact information.
- 3.0 Volunteer hours where the RPN may take time away from work to provide health care/mental health care for an individual/family member will not be approved regardless of whether the position is a paid or unpaid position.
- 4.0 Where only a portion or a percentage of the volunteer position would be considered psychiatric nursing practice, the calculation of practice hours will be adjusted accordingly.

**REFERENCE(S):**

Registered Psychiatric Nurses Regulation (2002, c. 1).

Registered Psychiatric Nurses Regulation (2002, c. 5-1).

Registered Psychiatric Nurses Regulation (2002, c. 25-2).

Board Motion 15:17

Board Motion: 19:48