



COLLEGE OF REGISTERED PSYCHIATRIC NURSES OF MANITOBA

TITLE: Maintaining Hours of Practice through Education Activities

Policy #

Date in Effect: September 24, 2016

Date approved: September 24, 2016

Date reviewed: June 1, 2022

Policy Type: Council- Registration

Subtype:

POLICY: A minimum of 1400 hours of practice in the immediately preceding five-year period is required to maintain eligibility for registration as a Registered Psychiatric Nurse and to renew a Certificate of Practice.

Education hours will be approved as practice hours on an individual basis when a Practising member attends formal continuing education programs with direct application to psychiatric nursing practice.

APPLICATION OF POLICY:

- 1.0 RPNs requesting to use formal education to accumulate practice hours in this manner must submit a request to the Executive Director/Registrar in advance of the start of the course, and in writing. The request must include:
 - 1.1 An outline of the program and coursework to be considered;
 - 1.2 A description of the relevance of this education to the member's psychiatric nursing practice; and,
 - 1.3 The number of hours spent in class/coursework being requested as practice hours based on formula identified in 4.0.
- 2.0 If a request for approving education hours comes after the program has commenced or has been completed, only hours studied in the same registration year in which the request is being made shall be approved.
- 3.0 The member must maintain Practising registration throughout the educational program.
- 4.0 Practice hours are calculated at a rate of 15 practice hours per credit hour.
- 5.0 The hours spent in class/coursework must take place in the same registration year for which the member is requesting to use the education hours as practice hours.