



COLLEGE OF REGISTERED PSYCHIATRIC NURSES OF MANITOBA

TITLE: Maintaining Hours of Practice through Volunteer Activities

Policy #

Date in Effect: March 21, 2015

Date approved: March 21, 2015

Date reviewed: June 1, 2022

Policy Type: Council- Registration

Subtype:

POLICY: A minimum of 1400 hours of practice in the immediately preceding five-year period is required to maintain eligibility for registration as a Registered Psychiatric Nurse and to renew a Certificate of Practice.

Volunteer activities may be approved as practice hours if the member is on the Registered Psychiatric Nurse register and can demonstrate that the position is consistent with the definition of the practice of psychiatric nursing in the *Practice of Registered Psychiatric Nursing Regulation* and the *College of Registered Psychiatric Nurses of Manitoba General Regulation*

The determination of volunteer activities that constitute Registered Psychiatric Nursing Practice rests with the College.

APPLICATION OF POLICY:

- 1.0 Volunteer hours will be reviewed and approved on an individual basis.
- 2.0 To make the determination of whether hours spent in volunteer activities will be approved, the Registrar will assess:
 - 2.1 A description of the terms, responsibilities and conditions of the volunteer position;
 - 2.2 A record of hours spent by the individual in the position;
 - 2.3 A position description;
 - 2.4 Evidence that the position requires or benefits from psychiatric knowledge, skill and judgement;
 - 2.5 Where applicable, a copy of the contract/position description agreed to by the volunteer agency and RPN; and
 - 2.6 Where applicable, the contact name and agency contact information.
- 3.0 Volunteer hours where the RPN may take time away from work to provide health care/mental health care for an individual/family member will not be approved regardless of whether the position is a paid or unpaid position.
- 4.0 Where only a portion or a percentage of the volunteer position would be considered psychiatric nursing practice, the calculation of practice hours will be adjusted accordingly.

