

**COLLEGE OF REGISTERED PSYCHIATRIC NURSES OF MANITOBA
2024 ANNUAL GENERAL MEETING – June 27, 2024
MS Teams**

AGENDA ITEM	DISCUSSION	DECISION
Call to order	<p>The meeting was called to order by the Chair of the Council, Wanda Brine, at 4:00 pm.</p> <p>The Registrar & Chief Executive Officer, Laura Panteluk, provided instructions regarding the logistics of the virtual meeting.</p>	
Acknowledging First Peoples and Traditional Territories		
Introduction and Greetings	<p>The current Council members and staff were introduced. Representatives from the Association of Regulated Nurses of Manitoba (ARNM) and members of the public were welcomed.</p>	
Credentials Report (Quorum)	<p>Wanda Brine provided the credentials report.</p> <p>At 4:08 pm there were 14 voting members present, achieving a quorum for the Annual General Meeting of the College of Registered Psychiatric Nurses of Manitoba.</p>	
Rules of Order and Rights of Observers	<p>The Rules of Procedure were e-mailed to online participants in advance of the meeting and were also available for download on the College’s website.</p> <p>Wanda Brine noted that observers may have voice with the permission of the Chair, but they may not vote.</p>	
Adoption of Agenda	<p>The agenda was e-mailed to online participants and was also available for download on the College’s website. Following no objections, the agenda was adopted as circulated.</p>	
Minutes of 2023 Annual Meeting	<p>The minutes of the 2023 AGM were circulated for information only.</p>	

Recording Secretary	<p>The Chair noted that Sherry Leynes will be the recording secretary for the meeting.</p> <p>The recording of the meeting will be used to make any correction or adjustments to the minutes before they are recommended to the Council for approval.</p>	
Appointment of the Scrutineer	The scrutineer will assist the Chair by confirming and recording the votes. Marigrace Licerio was appointed to monitor the online voting results.	
Chair and Registrar/CEO's report	<p>The Chair and the Registrar/CEO report was published in the CRPNM Annual Report.</p> <p>Wanda Brine asked if there were any questions regarding the Chair and Registrar/CEO report.</p>	There were no questions from the online participants.
Questions regarding the Published 2023 Annual Report	<p>The Annual Report was circulated with the meeting materials and is available for download on the CRPNM website.</p> <p>Wanda Brine asked if there were any questions regarding the Annual Report.</p>	There were no questions from the online participants.
Report on Approved Audited Financial Statements	<p>The approved audited financial statements for the year ending December 31, 2023 were published in the Annual Report.</p> <p>The CRPNM Registrar/CEO, was available to answer any questions about the audited financial statements.</p>	There were no questions from the online participants.
Motion from the Council: Confirm Revised CRPNM By-Laws	<p><i>The Regulated Health Professions Act</i> (the "Act") requires that the Council provide members a copy of any proposed by-laws for review and comment.</p> <p>The proposed by-law changes were posted on the CRPNM website from November 17-24, 2023, for member consultation. An annotated version of the proposed by-law changes, with the rationale, was provided.</p> <p>The proposed by-laws included changes that implement a competency-based appointment process for all Council members.</p>	

	<p>There were no comments received by the end of the day on November 24, 2023. The CRPNM Council approved the by-laws on December 2, 2023.</p> <p>Sub-section 222 (5) & (6) of the Act addresses the Council's ability to make by-laws and their period of effectiveness. Once approved by the Council, the by-laws are only in effect until the next general meeting of the College where they will be confirmed, or varied, by a majority of the members of the College who are entitled to vote and who are present and voting at the meeting.</p> <p>The approved CRPNM by-laws have been circulated with the meeting materials and can be found on the CRPNM website.</p> <p>The Council is seeking confirmation of the approved by-laws.</p> <p>An updated credential report was provided prior to the vote. At 4:17 pm there were 13 voting members present.</p>	<p>There were no questions or discussion from the online participants.</p> <p>MOTION: That the by-laws approved by the Council on December 2, 2023 be confirmed.</p> <p>Moved by the Council of the College/Seconded By Melissa Ramharakh.</p> <p>The motion was carried.</p>
Introduction of the 2024 Council	<p>Wanda Brine provided a report on the introduction of staggered Council terms and introduced the Council Members who will be appointed for 2024.</p> <p>Andrea Thomson, RPN, will be appointed to Council for the 2024-2026 term.</p> <p>Zach Havens, public representative, will be appointed for a 2024-2026 term.</p>	
Recognition of Outgoing Council and Committee Members	<p>Wanda Brine acknowledged the outgoing Council and committee members.</p>	
Adjournment	<p>There being no further business, the meeting was adjourned at 4:24 pm</p>	